

Sunshine Condominiums Association

Board of Director Meeting Minutes

March 27th, 2025

The Board Meeting was opened by Jacob Dewey of TAVA Real Estate at 5:12 pm MT. This meeting was held via Google Meets.

Jacob Dewey asked for a roll call of membership present:

Shawn Keeling

Jeanette Marcel

Proof of Notice for Meeting

- Jacob Dewey stated that the notice and agenda for the meeting was sent out on March 24th 2025. The meeting was properly noticed.

Financial Report

- The association is in good financial standing.
- Operating Account: \$18,500
- Reserve Account: \$24,400

Managers' Report

- The management company has started to do some grounds clean up as the snow has thawed. There will be more grounds clean up happening in April.
- The management company is working on the Q1 Board Letter to be sent out to the association the first week of April. The main point of this letter will be grounds clean up and removal of personal items from the grounds. It will clearly outline what can be kept outside and what needs to go. The management company will send it to the board to read before being sent to the association.

Old Business

- Talk about painting and if Shawn has a plan on it for the summer.
 - Roughly second week of June for a start date (between June 9th and 13th)

New Business

- Discuss Insurance
- Discuss anything else that needs to be added to the letter and spring clean up

Shawn Keeling made a motion to accept the Liberty Mutual Insurance Policy

Jeanette Marcel seconded the motion

Unanimously Approved

Adjournment of Meeting

- Shawn made a motion to adjourn the meeting.
- Second by Jeanette

Unanimously Approved

Meeting closed at 5:30 PM MST